



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 09/21/2021

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**Minutes of the Town Council Meeting  
September 7, 2021**

The Town Council of the Town of Los Gatos conducted a regular meeting in person and via Teleconference via COVID-19 Guidelines on Tuesday, September 7, 2021, at 7:00 p.m.

**MEETING CALLED TO ORDER AT 7:00 P.M.**

**ROLL CALL**

Present: Mayor Marico Sayoc, Vice Mayor Rob Rennie, Council Member Mary Badame, Council Member Matthew Hudes, Council Member Maria Ristow.

Absent: None

**COUNCIL/TOWN MANAGER REPORTS**

**Council Matters**

- Council Member Badame stated she met with Don Capobres regarding the North 40 (N40) Development Phase II; attended the West Valley Clean Water Authority (WVCWA) and the West Valley Solid Waste Management Authority (WVSWMA) Board meetings; and participated in the Chamber of Commerce End of Summer event.
- Council Member Ristow stated she attended a Democracy Tent meeting; the Council Policy Committee meeting; Safe Routes to School (SR2S) Board meeting; and the Chamber of Commerce End of Summer event.
- Council Member Hudes stated he attended the Santa Clara County Let's Talk Housing community meeting; the NUMU Sawyer Rose and Los Gatos History Project exhibits; and met with residents regarding the housing proposed in the Draft 2040 General Plan.
- Vice Mayor Rennie stated he attended a communications drill at the Town's Emergency Operation Center (EOC); Santa Clara County Emergency Operating Council meeting; NUMU Sawyer Rose exhibit; a webinar for Women's Equity Day event hosted by the Santa Clara County Commission on the Status of Women; Community Health and Senior Services Commission (CHSSC) meeting; Bay Area Air Quality Management District (BAAQMD) Clean Air Foundation and Board meetings; Valley Transportation Authority (VTA) Board meeting as an alternate observer; and the Chamber of Commerce End of Summer event.
- Mayor Sayoc stated in addition to the items mentioned, she attended the Santa Clara County Cities Association Executive Board and City Selection Committee meetings.

**Manager Matters**

- Acknowledged the support for the Los Gatos-Monte Sereno Police Department and stated anyone who needs assistance should contact 911 or contact dispatch for non-emergency assistance; and stated the Town is in the process to recruit a Police Chief.
- Announced the Housing Element Advisory Board (HEAB) recruitment is underway and applications are due by September 10 at 4:00 p.m.
- Announced a Joint Study Session Meeting of the Town Council and Planning Commission will be held on September 20 to discuss the 2040 General Plan and the Housing Element of the General Plan.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve Minutes of the August 17, 2021 Regular Town Council Meeting.
2. Annexation Application AN21-001. Project Location: 16030 Winterbrook Road. Property Owner/Applicant: Alireza Zarrabi. Adopt a resolution making determinations and approving the reorganization of an uninhabited area designated as Winterbrook No. 6, approximately 0.319 Acres on property pre-zoned R-1:8. APN 523-26-013. **RESOLUTION 2021-038**
3. Authorize the Town Manager to Execute an Agreement with ARC Document Solutions, LLC. for the Installation and Reproduction of Painted Panels for the Forbes Mill Mural Project with an Expenditure Budget Adjustment in the Amount of \$30,000 from the available General Fund Appropriated Reserve Fund.
4. Authorize an Expenditure Budget Adjustment in the Amount of \$46,000 from the Available Information Technology Fund to Cover the Cost in the Statement of Work from Accela, Inc. for SaaS Migration Services.
5. Adoption of an Ordinance of the Town of Los Gatos Amending the Los Gatos Town Code to Include Gender-Neutral Pronouns by Eliminating any Gender Preference Language Within the Los Gatos Town Code and Amending Sections Regarding Grammatical Interpretation to Indicate that Whenever a Gender-Neutral Personal Pronoun is Used, it Shall be Deemed to Include the Feminine and Masculine Also. **ORDINANCE 2320**
6. Approve an Amendment to the Temporary Classification Plan to Align the Temporary Communication Dispatcher Classification Salary Steps with the TEA Communication Dispatcher Classification Salary Steps.

Opened public comment.

No one spoke.

Closed public comment.

**MOTION: Motion by Council Member Badame to approve Consent Items 1-6. Seconded by Council Member Ristow.**

**VOTE: Motion passed unanimously.**

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SUBJECT: Minutes of the Town Council Meeting of September 7, 2021

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### **VERBAL COMMUNICATIONS**

Bryan Paul, President of Los Gatos Police Officers Association (POA)

- Commented on the lack of dispatchers employed by the Los Gatos-Monte Sereno Police Department due to recruitment difficulty and urged action.

Council recessed at 7:25 p.m. due to disruptive conduct in the audience.

The meeting reconvened at 8:30 p.m.

Verbal Communication was continued to after the business items.

### **OTHER BUSINESS**

7. Consider Recommendations from the Community Health and Senior Service Commission for the Allocation of \$500,000 of American Recovery Plan Act (ARPA) Funding to Restore and Enhance Senior Service Provision Due to the Disproportionate Impacts on the Older Adult Community from COVID-19 and Provide any Additional Direction to Staff and Authorize an Expenditure Budget Adjustment in the Amount of \$500,000 from Available ARPA Proceeds to Cover those Services.

Arn Andrews, Assistant Town Manager, presented the staff report.

Opened public comment.

Donna Novi – did not speak.

Tylor Taylor, Saratoga Area Senior Coordinating Council (SASCC)

- Commented on the SASCC proposal and answered Council's questions.

Hannah Pham – did not speak.

Melissa Toren, KCAT

- Commented on the KCAT proposal and answered Council's questions.

Nancy Rollett, Los Gatos-Saratoga Recreation (LGS Rec)

- Commented on the Los Gatos-Saratoga Recreation proposal and answered Council's questions.

Closed public comment.

Council discussed the matter.

Other Business Item #7 - continued

**MOTION: Motion by Council Member Hudes** to allocate \$100,000 to the KCAT “The Producers” 55+ Volunteer Program and evaluate the program as a pilot; \$5,000 to the SASCC Senior Resource Drive Through Events and rename the program to encourage pedestrians and cyclists; \$15,000 to the SASCC Age Friendly Health Fair; not to fund the SASCC Senior Services Coordination or the LGS Rec Service Expansion; \$30,000 to the SASCC Outlook Community Newspaper; \$328,500 to the LGS Rec Pre-pandemic Service Restoration that does not include funds for print or community outreach, and suggest reducing the staffing cost by \$20,000 by utilizing volunteers in place of staff where appropriate; and \$21,500 to the SASCC Community Assessment Survey. **Seconded by Council Member Badame.**

**VOTE: Motion passed unanimously.**

8. Creekside Sports Park – Approve Ongoing Seasonal Field Lighting and Provide Feedback on Capital Maintenance Funding Needs.

Matt Morley, Parks and Public Works Director, presented the staff report.

Opened public comment.

Giulianna Pendleton

- Commented on the environmental impacts of the proposed lighting.

Andrew Ferguson

- Commented in support of the item.

Shawn Blakeman

- Commented in support of the item.

Shaun Dobrindt

- Commented in support of the item.

Tara George

- Commented in support of the item.

Rob Bohn, West Valley Red Hawks President and Chauncey Boys Club Lacrosse

- Commented in support of the item.

Closed public comment.

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Other Business Item #8 - continued

Council discussed the matter.

**MOTION: Motion by Council Member Ristow** to approve ongoing temporary seasonal field lighting and to direct staff to review the original Environmental Impact Report (EIR) for any necessary mitigations to reduce the impact of the lighting for the upcoming season. **Seconded by Vice Mayor Rennie.**

**VOTE: Motion passed unanimously.**

**MOTION: Motion by Vice Mayor Rennie** to approve rehabilitation of the field, direct staff to seek partnerships with the league stakeholders, and continue pickup games. **Seconded by Council Member Ristow.**

**VOTE: Motion passed unanimously.**

Council directed staff to provide an update on any EIR impacts by the end of 2021.

9. Create a New Project in the Fiscal Year (FY) 2021/22 Capital Improvement Program Budget for Civic Center Security Improvements and Authorize an Expenditure Budget Adjustment in the Amount of \$110,000 from Available General Fund Appropriated Reserve (GFAR) and Authorize the Town Manager to Enter into an Agreement not to Exceed the Budgeted Amount.

Matt Morley, Parks and Public Works Director, presented the staff report.

Opened public comment.

No one spoke.

Closed public comment.

Council discussed the matter.

Other Business Item #9 - continued

**MOTION:** Motion by Council Member Badame to approve create a new project in the Fiscal Year (FY) 2021/22 Capital Improvement Program Budget for Civic Center security improvements and authorize an expenditure budget adjustment in the amount of \$110,000 from available General Fund Appropriated Reserve (GFAR) and authorize the Town Manager to enter into an agreement not to exceed the budgeted amount. **Seconded by Council Member Ristow.**

**VOTE:** Motion passed unanimously.

### **PUBLIC HEARINGS**

10. Consideration and Adoption of an Interim Urgency Ordinance of the Town Council of the Town of Los Gatos Extending the Water Conservation Urgency Ordinance for Ten Months and Fifteen Days. **ORDINANCE 2321**

Matt Morley, Parks and Public Works Director, presented the item.

Opened public comment.

No one spoke.

Closed public comment.

Council discussed the matter.

**MOTION:** Motion by Council Member Badame to adopt an Interim Urgency Ordinance of the Town Council of the Town of Los Gatos Extending the Water Conservation Urgency Ordinance for Ten Months and Fifteen Days. **Seconded by Council Member Ristow.**

**VOTE:** Motion passed unanimously.

The Town Clerk read the title of the ordinance.

11. Provide Direction to Town Staff Regarding Establishing Contribution Limits for Candidates for Town Council.

Robert Schultz, Town Attorney, presented the staff report.

Opened public comment.

No one spoke.

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Public Hearing Item #11 - continued

Closed public comment.

Council discussed the matter.

**MOTION: Motion by Council Member Ristow** to default to the contribution limits for candidates for Town office established by State law and direct staff to take no further action at this time. **Seconded by Vice Mayor Rennie.**

**VOTE: Motion passed unanimously.**

Council directed staff to return to Council in two years with an update on what limits other jurisdictions State-wide are using.

**VERBAL COMMUNICATIONS (continued)**

Karen Rubio, Plant Based Advocates

- Commented in support of education and advocacy of plant-based diets and requested plant-based diet information be incorporated in the General Plan.

Mark Robson

- Commented in support of the Police Department.

Ali Miano

- Commented in support of the Police Department and stated defunding the police means to allocate funds appropriately after analysis and consideration.

Amy Nishide

- Thanked the Council Members for their service.

**ADJOURNMENT**

The meeting adjourned at 10:25 p.m.

Submitted by:

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/s/ Jenna De Long, Deputy Clerk